To Whom It May Concern,

The following people are authorized to open a team account to be known as:

(INSERT YOUR TEAM HERE, IT MUST BE AS AN EXAMPLE (REP Teams)KANATA BLAZERS U15 AA 2023/24 OR(HOUSE teams) KANATA U11 B2 2023/24, NO NICK NAMES OF TEAMS)

Signing officers will be the following individuals:

(ENTER 3 SIGNING OFFICERS FULL NAME (THE SAME AS IT IS ON TEHIR DIVERS LICENSE) AND FULL ADDRESS, REMEMBER THERE MUST BE 3 AND NONE CAN BE FROM THE SAME FAMILY)

1

2

3

\*\*\* Please note\*\*\*

* Every team must have 3 signing officers
* All cheques must be signed by no less than 2 signing officers
* E-transfers are allowed and must be approved by no less than 2 signing officers. Records of all E-transfers must be kept and accounted for.
* Signing officers cannot be 2 people from the same family
* Viewable online without the capability of being able to withdraw funds through debit card, unless authorized by no less than 2 of the signing officers.

If you have any questions regarding the authorization of the above-named persons, please feel free to contact me at any time.

Kindly,

Michaela McLean

General Manager Kanata Minor Hockey Association