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## Kanata Minor Hockey Association

Minutes of the KMHA Board Meeting of May 13, 2025

### 1. Call to Order

* The meeting was called to order at 7:03 p.m. by the Chair.  
  Attendees:

|  |  |
| --- | --- |
| Chad Mariage (President) |  |
| Tom Sweeney (Director at Large – AA/A) |  |
| Sam Saran (Director – Risk and Safety) |  |
| Terry Zanatta (VP Competitive) |  |
| Jamie Holland (VP Operations) |  |
| Richard Carpentier (VP House League) |  |
| Xiangzhu (Clement) Chen (Treasurer – **Following confirmation of appointment only**) |  |
| Erin Murphy (District Chair – Non Voting) |  |

### 2. Approval of Agenda

* Moved by Tom Sweeney/Seconded by Jamie Holland – **It was agreed - That the proposed agenda be adopted**

### 3. Approval of Previous Minutes

* No previous minutes were presented for approval.

### 4. Reports

### President’s Report

* Moved by Jamie Holland/Seconded by Sam Saran – **It was agreed that –**

**Whereas the Board of Directors have verified the qualifications of Xiangzhu**

**(Clement) Chen for the position of Treasurer of the Kanata Minor Hockey Association,**

**and are satisfied that he meets the requirements to hold the position.**

**Be it resolved – That Xiangzhu (Clement) Chen, be approved and appointed to the**

**position of Treasurer of the Kanata Minor Hockey Association and a Director of the**

**Corporation pursuant to Clause 5.06 (e) of the Bylaws; and that he be appointed to**

**this position for a period of 2 years pursuant to Clause 5.04 of the Bylaws.**

Other points:

* There was a discussion around expectations for board meetings and communication across portfolios including around frequency of meetings (1/month starting in August), less siloed communications but maintaining work in our areas of responsibility.
* There was discussion around the need for a website renewal – to be discussed further.
* Evaluation of TeamSnap and possible exploration of alternative more integrated platforms.

### VP Competitive Programs Report

* AA Tryouts are ongoing and have been busy and challenging. Continued questions around imports – need for clarification around process/criteria
* Emphasis on efficient use of call-ups and affiliates for player development in the upcoming season.

### VP House League Report

* Focus on enhancing development programs evolve and improve on work already begun
* Explore use rep coaches’ practice plans to support HL development.
* Initial ideas for coach development were shared further discussion needed.

### VP Hockey Operations Report

* Updates on goalie equipment needs and how we can better support goalies
* Need for more volunteers to support equipment manager (inspections etc)
* Exploring sponsorship structures/ideas

### Treasurer’s Report

* Budget to be presented at the June board meeting.

### Director at Large – Risk and Safety

* Plans to meet with rep coaches post-AA team selections.
* Development of an information sheet on escalation and safety protocols.

### Director at Large – AA/A – B League & Officials

* Discussion at leagues about playoff, more to come.
* Exploring a potential U9 tournament.
* Discussion on officials’ development opportunities.

### District Chair Report

* First District Chair meeting scheduled for May 14 items expected to be discussed include:
  + HEO will now manage Vulnerable Sector Checks.
  + Issues raised regarding pathway programs, suspension charts, and malpractice policies.
  + Updates on escalation procedures and video review policies.

### 5. Old Business

* NIL

### 6. New Business

1. 2025/26 Season Registration Dates:

* + Returning players (early registration) - June 9, 2025
  + New players (and late returning registrations) July 7, 2025
  + Late registration (with late fee): August 4, 2025
* Advertising:
  + No road signs or physical ads; focus on social media promotion.
* Fees:
  + Draft Budget needed – discussion at earliest opportunity

(Items 2, 3 and 5 are postponed to the June Board meeting)

2. Communications:  
 - Discussion on website and social media strategy.

3. Policy and Procedure Manual:  
 - Review and updates discussed.

4. USA Tournaments:

* Caution advised regarding travel/participation in US tournaments/activities
* Message to be drafted as a communication to members.

5. E-Scoresheets for AA/A League - tablets

### 7. Other Business

* VP Operations - Discussion on board composition and potential new positions. Will propose something more formal.
* Need to review of bylaws related to board structure to be addressed at the next meeting.

### 8. Adjournment

* Moved by Jamie Holland/Seconded by Terry Zanatta – **It was agreed that the meeting be adjourned at 9:46 p.m.**

### Next Meeting

* Date: June 10, 2025, 7:00 p.m.