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***KANATA MINOR HOCKEY  
ASSOCIATION***

***AGM Agenda and Report***

***2024/25 Season***

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***part 2***





**Kanata Minor Hockey Association 2023/24 Annual General Meeting  
April 29, 2024, via Zoom**

Quorum has been met.

**Role Call**

President- Erin Murphy

VP Hockey Programs -Terry Zanatta

VP Operations- Chad Mariage

VP Communications- Sarah Brearey

Treasurer- Chris Greenwood

Director at Large Risk and Safety- William Burnie

Director at Large Officials/AAA/AA /A/B League Rep -Nik McLean

District Chair- Ralph Petersen

**Invited Guests**

Annette Jensen, Manager MKP Accounting Professionals

Meeting is called to order 7:15 pm

Erin Murphy

This meeting is being recorded for the purpose of minute taking. Everyone is reminded that this AGM is being done as a webinar, all in attendance will not have their audio on or video, if you have a question during the question period, please raise your hand and your audio will be turned on so that you may speak.

Voting will be done virtually, when it is time to vote a pop up will appear on your screen asking the motion question, you will be asked to the vote. Voting results will be calculated and shown instantaneously.

I would like to thank everyone for taking the time to attend this AGM.

**MOTION 1 – *Adopt minutes from 2022-23 AGM***

*1<sup>st</sup> – Chad Mariage 2<sup>nd</sup> Nik Mclean*

Motion carried



**Presidents Report- Erin Murphy**

To our Board of Directors, General Manager, Committee members, Head Coach's, Assistant Coach's, Goalie Coach's, Trainer's, Safety officers and all other team volunteer's, I want to say "Thank You" all, for the many hours that you dedicated to making this season another successful one.

Our association and the hockey season does require a large amount of work from our volunteers, your efforts are truly appreciated.

We were able to implement and continue with some great programs this year, that we hope to carry over through the years to come.

On behalf of KMHA, I want to recognize and thank all our Volunteer Award recipients:

**U7 Coach of the year – Catherine Hill**

**U9 Coach of the year – Ryan Rodney**

**U11 Coach of the year – Neville Arjani**

**U13 Coach of the year – Kyle Stevenson**

**U15 Coach of the year – Jordan Hachey**

**U18 Coach of the year – Dan Sorel**

**HL volunteer of the year - John Yee**

**AA/A Coach of the Year – Roman Strutek**

**B Coach of the Year – Ryan Shea**

**Rep Coach of the year – Scott Goodfellow**

**Paul Van Steen award- Peter Hale**

**President's Award for Volunteer of the Year- Sarah Milne**

Our AGM does mark the end of the current season and the process of planning for next season does begin. I sincerely hope that everyone had an amazing 2023-2024 hockey season and I hope everyone has a great summer and I look forward to seeing you back in the arena's next season.



## Financial Statement Report- Annette Jensen MKP Accounting Professionals

We have audited the financial statements of Kanata Minor Hockey Association, which comprise the statements of financial position as at April 30, 2023 and the statements of fund operations and changes in net assets (operating and capital asset fund) and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effect of the matter described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of Kanata Minor Hockey Association as at April 30, 2023 and the results of its operations and cash flows for the years then ended, in accordance with Canadian accounting standards for not-for-profit organizations.



Treasurer- Chris Greenwood

Financial health of KMHA is good, planning big investment in HL jerseys

Capital Asset Fund exceeds limit set by Board of \$280,500 for 2023 Board should consider re-allocating the overage of \$27,585 to the Operating fund for the 2024 year, building up to the approved \$100K

Program Costs are mostly variable, following revenue pattern

Admin Costs are mostly fixed (Rent reduction during COVID)

Insurance & Merchant Fees linked directly to original registrations

2024 is expected to generate marginally more profit than 2023

Revenues increased by 6.2%, outpaced by an expense increase of 6.4% Capital Asset Fund was used to purchase \$25K in Tryout jerseys

## VP Hockey Programs- Terry Zanatta

To our players and Blazer families, I want to take a minute and thank you all for your passion and dedication to the great game of hockey and our organization. Your time and commitment meant a lot this past year. I want to thank all the fantastic hockey players and families for competing so intensely and for representing both the Kanata Community and the KMHA in such a positive way.

As I reflect to my second full year as VP of Hockey Programs, I can say with confidence, that we once again provided programs that make KMHA a great place to play minor hockey. My ultimate goal was to provide extra value to all KMHA members by providing programs with the sole intent of player development while players having fun.

I would like to thank all the Board Members, Convenors, General Manager, Coaches, Trainers, and all team support staff for their countless hours of volunteering to make our players have a wonderful experience this year.

A special call out and appreciation for all the coaches who volunteered to help run all the programs that were initiated this year:

House League Goalie Ice before Sort outs

U9, U11, U13 and U15 HL Development Sessions

Aspiring IP/U7-U11 Goalie information sessions with ice times

Without all the support and volunteers none of these programs would have been made possible. Again, on behalf of KMHA a huge thank you to you all.

Terry Zanatta – VP Hockey Programs



## VP Operations- Chad Mariage

### General

Overall, the 2023/24 season, represented a return to normal operations. It was great to see the continued smiles and fun being had in and around the rink. I would be remiss if I did not thank all those who have contributed to the success of the operations for this season including Louise Foley who again was an incredible resource and tremendous volunteer in the equipment room ensuring everything was in order and ensuring coaches had what they needed for their teams. I also want to thank Ralph Petersen again for all the work in putting the scheduling puzzle together and William Burnie for stepping up to serve as Registrar for this season. My sincere thank you to all the other volunteers as well who lent a hand in the equipment room and elsewhere in the association's operations. The success or failure of a season is entirely dependant on our volunteers, and I certainly want to recognize that.

### Registrar Report

With thanks to William Burnie for stepping up to serve as registrar, I am pleased to say that the 2023/24 hockey had a total 1,185 registered players for the year.

This number is down slightly from last seasons' numbers and from pre-COVID numbers.

During the 2023/24 season, the KMHA iced 15 Competitive teams and 66 House League teams for an overall total 81 teams.

### Equipment Manager Report

As always, the equipment room is an area that requires hard work and time. In fact, with all the volunteers (including students and others) there were 300+ collective volunteer hours that were required to do a variety of tasks. These included inspecting and processing nearly 4000 jerseys, 100 First Aid Kits, 40 goalie gear bags, 6 convenor bins and 100 puck bags. These are just some of the things that the team helping out the Equipment manager have had to do this season. I would like to thank Louise again for her dedication and leadership in ensuring the smooth operation of the room and the core team of volunteers who have given of their personal time to help in the room. In addition to these regular tasks, Louise has been continued to improve processes such as equipment sign out among others and has made improvements to the room itself from an organization and functionality perspective.

Some other highlights this season included:

U7 players were able to keep their jerseys as next season will see all U7 teams issued new jerseys. A huge acknowledgement and thank you to our U7 program sponsor: The Malcomson family, owners of the Kanata Canadian Tire.

Over 40 coaches received coach wear this season.

The jersey policy was updated using plain language and was posted before the start of the season.

At the end of each season, as you know, all jerseys are inspected. The parents who return jerseys that do not meet the usability standard are notified to pick up the jerseys to address the issues.

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Approximately 35% of parents who are contacted are not responsive to requests or refuse to have the jerseys replaced or repaired. We would remind all parents to consult the Jersey Policy

(<https://kmha.ca/kmha-jersey-policy>)

to better understand your responsibilities as it relates to the borrowed jerseys. Not abiding by this policy passes on any costs to repair these jersey results in increased fees for all.

Another positive change in the room is KMHA no longer rents goalie gear in the off-season. In an effort to increase the number of goalies, KMHA now loans goalie gear to any member in good standing. This program was put in place in summer 2022 and was accidentally omitted on the AGM report last year.

A formal loan agreement has been created and parents sign the agreement before goalie gear is issued. This new program has resulted in some new full-time goalies since it was implemented.

### **Ice Scheduler Report**

Schedule planning for the season started in April with ice applications to the City of Ottawa, negotiations with the Sensplex, season planning and projecting the amount of registration numbers and resulting number of teams. The season started in late August with competitive tryouts and ended April 7th with the conclusion of House league playoffs. In total 3373 hours were managed to accommodate all KMHA's hockey programs (81 teams) which included games, practices, development sessions, clinics, and Bauer's First Shift program.

This process of managing ice also includes adapting an ever changing scheduling landscape and responding to external pressures such as competitive team declarations, competitive game schedules both home and away, tournament blackouts for both competitive and house, teams forgetting to enter blackouts, house interlock schedules and opposing teams

blackouts, delayed schedule releases for both competitive and house interlock, special event blackouts such as 67's day or extra ice purchases, coaches coaching multiple teams to just name a few.

KMHA once again used the scheduling program DNC to help manage all the ice contracts, team blackouts and acted as a communication tool between teams, officials, and the ice scheduler.

On behalf of Ralph, I would like to take this time to thank all teams, both coaches and managers, for the help over the season with all the necessary schedule changes, it was genuinely appreciated. I would also be remiss if I did not thank Ralph for once again taking on this challenging and often thankless role.

### **Photo day**

Photo day this season saw the use of a new photographer (Ottawa Sport Photography). This was in response to comments and issues that arose with photo day last season. While there are certainly some small issues to work through with the

photographer, the days were a success overall and seemed to have been welcome by parents.

### **U15 House League Tournament**

The 2023/24 edition of the U15 tournament was again a success.

I am very happy to announce that the tournament had 27 teams registered. A

lower number than expected, likely due in part to an oversight in posting the tournament to the HEO site. There were some challenges with certain team possibly registering and competing in the wrong division but in all I would say the tournament was a success and I continue to work to improve the product.

We were also thrilled to welcome some important sponsors to the tournament and would like to thank them for their support and their contributions to the success of the tournament.

I would like to thank all the volunteers and folks who help make this a success with a special shout out to William Burnie and Stena Bergeron who were there all weekend. I would also like to thank the referees and timekeepers for doing an amazing job and to Michaela for the wonderful job in figuring out the scheduling puzzle for our officials.

Finally, I would like to thank all the teams that participated and congratulate the Champions for this year:

**U15 A:** Canterbury-Southend Capitals

**U15 B:** Potsdam Junior Hockey

**U15 C:** Westend Za Zebras

Chad Mariage

VP Hockey Operations



## VP Communication- Sarah Brearey

My main objectives this year as VP Communications were to continue to keep our KMHA community informed of key information and events through our three main social media platforms (Facebook, Instagram, and Twitter), as well as to look for opportunities to promote KMHA and increase engagement from players and families. These goals were achieved in the following ways:

- Keeping our community informed of KMHA news, coaching announcements, tryout information, HEO updates, and upcoming events
- Highlighting KMHA “good news stories” such as tournament wins, team building events, food drives and other charity fundraisers, and our house league championships
- Organizing a social media Halloween contest
- Working with the Ottawa Senators to see the addition of both the KMHA competitive and house league jerseys added to the minor hockey jersey wall at Canadian Tire Centre
- Organizing another successful “KMHA Night Out” which saw over 500 KMHA players, families, and friends watch the Ottawa Senators take on the New Jersey Devils at Canadian Tire Centre

We had a number of corporate sponsors who generously supported the KMHA in several ways; be it monetary sponsorship, in-kind donations, or contest prizes. Thank you to the following organizations for their support this year:

Thank you to the KMHA organization and membership for your continued engagement and for making my time as VP Communications so positive. If anyone has any feedback or would like to discuss future sponsorship opportunities, please reach out.

Sarah Brearey

[VPcommunications@KMHA.ca](mailto:VPcommunications@KMHA.ca)



Director at Large Risk and Safety- William Burnie

First, I would like to take a moment to thank all the volunteers who helped make this season successful for all our teams, especially the team trainers and their dedication to player safety and injury prevention. Volunteer recruitment is down amongst the teams as the majority of the Police Check requests and submissions for renewals of existing police checks.

The season started with a bit of confusion with Hockey Canada releasing a new Dressing Room policy, which HEO had to opt out of temporarily while certain legal aspects were resolved. HEO eventually resolved its issues and policy came into effect in February 2024.

During the season, there was incident in Europe that resulted in a professional dying as the result of skate laceration to neck, which was followed a few weeks later with a local U14AAA player suffering a similar injury, who fortunately survived. This led to HEO to instruct the on-ice officials to crack down on improperly worn neck protectors.

Reported concussions were up slightly as well. Submitted injury reports seemed to show that a fair number of these concussions and their severity may be attributed in improperly worn or fitted helmets. Penalties, suspensions, and hearings for inappropriate behavior and actions by players, coaches and spectators has been steadily increasing over the past couple of seasons.

Going forward over the summer, Risk and Safety will need to develop a series of educational resources to identify and address the need for coaches, trainers, and parents to:

- a) Check and ensure that their registered player(s) are wearing properly fitted helmets and neck guards prior to going on the ice, the associated in-game penalties for not wearing these pieces of equipment are entirely preventing by doing a quick pre-game check
- b) The new Hockey Canada Dressing Room and its implementation to ensure that everyone understands the policy and what is expected of each of the parties.
- c) Educational reminders on inappropriate behavior both on and off the ice and the expected punishment for breaches of rules and policies that cover this behavior.
- d) The need to work with Hockey Programs to review and update the Code of Conduct for players, coaches, and team officials to ensure that these codes meet to expectations based recent changes to HEO and Hockey Canada policy and procedure.

Given the recent changes and events, I would like to re-establish a start of season meeting with all team trainers to ensure they understand their roles and what is expected of them during the season and go over any issues arose from last season.

Finally, it is my hope over the summer to review and revamp the Risk and Safety section of the KMHA website so that it is more open and transparent to the policies, procedures, and programs in place to promote player safety.

Director at Large Officials AA/ A B league Rep- Nik McLean

This past season was an exciting one as we saw the return to a regular hockey season. I want to thank all the

players, coaches, and parents for their patience as we managed to get back to normal.

The AA teams had a strong showing this year which led to some exciting hockey games to watch.

The B League was not short of its' exciting moments. The KMHA team were successful in getting a full competitive season with a strong playoff push.

The Officiating Program had a growth in official numbers this year. We want to thank all the managers and coaches for their patience and understanding this season as we continue to develop our younger officials. As we did last season, we saw several of our officials move up into the High-Performance program. Congratulations to Art Barr for winning the Hockey Canada Award for Most Dedicated Official. Congratulations to Manon Lacasse for winning the HEO Minor Mentorship-Leadership Award. Lastly, Congratulations to Pete Hale for winning the Paul Van Steen Award.

Thank you to all the participants this year and we look forward to a competitive season next year.



District Chair – Ralph Petersen

Hockey Eastern Ontario (HEO) continued to see registration numbers that were less than pre covid season`s and are looking into way`s to increase registration.

One of the ways` HEO is looking to increase registration is to encourage associations to apply as a host for the Bauer First Shift Program, this program offers new hockey participants an affordable introduction into hockey by offering full equipment, ice times and coaching. Over the last 2 season`s the KMHA recognized the importance of this program and ran a fall session in both season`s. This year HEO contacted the KMHA about helping with a second spring program by offering on-ice instruction for an additional spring session, KMHA realized the importance of this program and accepted the offer to help. HEO also witnessed an increase in player infractions that resulted in suspensions of 1 or more games along with infractions that required a mandatory HEO hearing.

District 11 also had an increase in player/coach infractions, this season we had 113 infractions that resulted in game suspensions compared to 84 last seasons. These infractions resulted in 208 games missed by players and coaches.

Although this increased number is concerning it was one of the lowest compared to the other Districts.

Thanks to all the volunteers for making this season a success and I wish you all the best in the off season.



**Motion 2** - Appoint MKP Professional Accountants to perform our 2023/24 financial statement.

1<sup>st</sup>- Chris Greenwood 2<sup>nd</sup> Chad Mariage

**Motion carried**

**Motion 3** Cede the Floor to District Chair Ralph Petersen to perform the Election for Board of Director Positions

1<sup>st</sup> Chris Greenwood 2<sup>nd</sup> Paul Barnes

**Motion Carried**

Board of Director Positions- Election

Director at Large Risk and Safety Portfolio the following 2 people submitted their names.

William Burnie

Sam Bhalesar

**Elected Sam Bhalesar**

Director at Large Officials AA/A/B Portfolio

Nik McLean

David Chin

**Elected David Chin**

VP Hockey Programs- Terry Zanatta **Acclaimed**

Treasurer- **Vacant**

VP Communications-**Vacant**

New Business

No New business was brought forward.

**Motion 4** Return the Floor to President Erin Murphy

1<sup>st</sup>- Paul Barnes, 2<sup>nd</sup> Chris Greenwood

**Motion carried.**



## Presidents' Final thoughts

Thank you to all for making the 2023/24 season a memorable one. A special thank you to my fellow Board of Directors for all their hard work and contributions for a great season. I am looking forward to a great 2024/25 season.

Wishing you all a wonderful summer

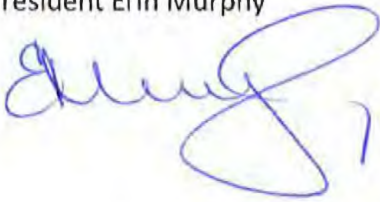
**Motion 5** Adjourn the 2023/24 AGM

1<sup>st</sup>- Chad Mariage, 2<sup>nd</sup> Chris Greenwood

**Motion Carried**

Adjournment 9:10 pm

President Erin Murphy

A handwritten signature in blue ink, appearing to read 'Erin Murphy', with a large, stylized flourish at the end.