



KMHA June 20th, 2019 Board Meeting Minutes

In attendance,

Ralph Petersen, Jason Dunn, Anne Lise Gauthier, Cara-Leigh Willie, Johnna Thompson and Rob MacGregor.

Meeting called to order at 7:08 pm.

Review of Agenda,

- **Item 1 President Report Ralph Petersen**
 - Board Meeting format moving forward.
 - Change of PPM motion

#1 Item 4.4 Team Staff

Currently it is listed in the opening paragraph as the following,

- a) Assistant Coach
- b) Team trainer(s)
- c) Team Manager
- d) Goalie Coach
- e) On Ice Helper (for IP only)

Motion #1

Would like to change this to the following to align what is currently in the PPM

- A) Assistant Coach
- B) Team Managers
- C) Team Trainer(s)
- D) Goalie Coach
- E) On Ice Helper (for IP only)
- F) Official Roster Team Roster Allotment

Motion #2

To add the following description under the Goalie Coach role,

- Objective: Under the guidance of the Kanata Minor Hockey Association perform Goalie Coach Duties
- Consults with (those who the person works with on a regular basis) – Coach, Trainer, Convenor for age Group, Goalie Committee, VP Hockey Operations, VP Hockey Programs.
- Qualifications; HEO Goalie coach level 1 recommended.
 - Attend KMHA Goalie Coach Training sessions recommended.
- Knowledge of goaltending position, coaching, evaluating.
 - Strong interest and commitment to child/athlete development.
 - Ability to work with fellow coaching personnel.
 - Ability to communicate on and off-ice requirements to goaltender, players and parents.
 - Available to meet time requirements.
 - NCCP and Speak Out/Respect in Sport certified at the level indicated by Hockey Canada, Branch and Association.
 - Must have completed “Speak Out” or “Respect in Sport” courses.
 - Police Records Check/Vulnerable Sector Check

- Job Responsibilities
 - Assist with goaltender evaluation
 - Assist with planning, organizing and conducting practices
 - Assist with pre-game preparation
 - Assist with the operation of the team during the games.
 - Assist with scouting and evaluation of opponents.
 - Assist with the supervision of players off and on the ice
 - Report to the head coach.

- Time Commitment
 - Weekly practices and/or games; approximately 2-3 hours in duration
 - Weekly game/practice preparation; usually 1-2 hours in duration
 - Tournaments (home and away).

- Discuss failed AGM Motion
- BSP Ice Contract
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- **Item 2 VP Hockey Programs Report Jason Dunn**
 - Update on Hockey Programs
 - Submit new committee members for approval

- **Item 3 VP Hockey Operations Report Erin Murphy**
 - Registration update
 - Goalie gear update

- **Item 4 VP Finance Report Anne Lise Gauthier**
 - Budget update with rate increases from previous Board Meeting

- **Item 5 VP Communications Report Cara-Leigh Wyllie**
 - Communications update
 - Team Snap discussion

- **Item 6 Director at Large Report Johnna Thompson**
 - Risk and safety update

- **Item 7 Director at Large Report Rob MacGregor**
 - Referee and officials report.

- **Item 8 District Chair report Shelley Zimmerman**
 - HEO Minor Update

Item 1 President Report Ralph Petersen

- Board meeting minutes will be approved by the KMHA Board of Directors at the start of Board meetings for the previous Board meeting.
- Change to PPM Motion #1

Motion by Johnna Thompson

2nd by Jason Dunn

Motion Passed

- Change to PPM Motion #2

Motioned by Cara-Leigh Willie

2nd by Jason Dunn

Motion passed.

- Any future changes to the PPM will be coordinated through the President.
- There was a lengthy discussion on the failed motion at the AGM and the Board has determined that it would be best to do our due diligence in order to implement this correctly.
- Our contract with the BSP is in the final year, will need to look at our renewal in the upcoming months.

Item 2 VP Hockey Programs Jason Dunn

- The following have been recommended for Committee Member positions,
Sara Smith- Midget Co-Convenor
Paula Brothers- Midget Co-Convenor
Carol Holden- Bantam Co-Convenor

Motion by Johnna Thompson

2nd by Rob MacGregor

Motion Passed

- Hockey Programs are moving forward with lots of meetings with all Committee Members looking for feedback and improving the process moving forward.
- Looking at a centralised Coach/team volunteer signup process for the upcoming season.
- A few Rep Coaches forwarded a idea of having their tryout fees waived for their child who was playing on the teams they are Coaching. This was discussed amongst the Board and failed to have a motion presented.
- Lot`s of feedback on the Gender Identity talks from last season and questioned if there are plans for a better process.

Item 3 VP Hockey Operations (Erin Murphy unable to attend this meeting)

- Registration update provided by Ralph from numbers after first in person registration date.
- Update by Rob on the amount of goalie gear (in good condition) for the next season.

Item 4 VP of Finance Anne Lise Gauthier

- Presented Budget operating Budget for the 2019-2020 season.

Motion to approve this budget

Motioned by Rob MacGregor

2nd By Anne Lise Gauthier

Motion Passed

Item 5 VP Communications Cara-Leigh Wyllie

- Lot`s of sponsor from last season are coming back for this season.
- Looking to add a person to the sponsorship committee.
- Starting communications with the 67`s and Sens for respective game days.
- Contact information at bottom of website needs to be updated.
- TeamSnap presentation with follow up discussion and questions.
- **Motion** to use TeamSnap again this season,

Motioned by Johnna Thompson

2nd by Rob MacGregor

Motion Passed

Item 6 Director at Large Johnna Thompson

- Starting to prepare for the season and noticed the following,
 - Some links on website and PPM not working or outdated
 - Forms and documents need to be updated with correct information.
 - Some policies need to be updated to match those of HEO

Item 7 Director at Large Rob MacGregor

- There will be a call/information for new Officials being sent out soon.
- Nik and Michaela are preparing for the upcoming season with list of returning officials.

Item 8 District Chair Report (Shelley Zimmerman unable to attend this meeting)

- HEO has heard the feedback from the Gender Identity process and is looking to ways of improving the process.

Motion to adjourn meeting,

Motion by Rob Macgregor

2nd by Cara-Leigh Wyllie

Motion passed

Meeting ended 10:21 pm.

Minutes Approved on July 18, 2019 Board Meeting

A handwritten signature in blue ink, consisting of a large, stylized loop followed by a horizontal line extending to the right.

Ralph Petersen

KMHA President