



Kanata Minor Hockey Association

Board Meeting — May 22, 2019

In Attendance

Ralph Petersen Jason Dunn Cara-Leigh Wyllie Anne Lise Gauthier Johnna Thompson
Rob MacGregor Erin Murphy

Invited Guest

Shelley Zimmerman

Meeting called to order 7:05 pm

Review of Agenda

Item 1 – President Report Ralph Petersen

- Declare any conflicts of interest
 - Updates

Item 2 – VP Hockey Programs Report Jason Dunn

- Declare any conflicts of interest
- Update on Hockey Programs
 - Budget requests
- Submit Committee member recommendations for approval

Item 3 – VP Hockey Operations Report Erin Murphy

- Declare any conflicts of interest
 - Budget requests
- Submit Committee member recommendations for approval
- Ice scheduler discussion (Ralph will motion to hand the chair of meeting to Jason and leave the room for this discussion)

- Road sign use for Registration Information
 - Novice Goalie gear update

Item 4 – VP Finance Report Anne Lise Gauthier

- Declare any conflicts of interest
- Finance update and discussion on, Registration fee increase

Adding a non refundable fee to Junior and AAA registration

Adding a non refundable fee to our tryouts

Increase our refund admin fee

Use of Bantam Charity funds

Item 5 – VP Communications Report Cara-Leigh Wyllie

- Declare any conflicts of interest
- Submit Committee member recommendations for approval
 - Budget requests
 - Communications update

Item 6 – Director at Large Report Johnna Thompson

- Declare any conflicts of interest
- Submit Committee member recommendations for approval
 - Budget request
 - Risk and Safety update

Item 7 – Director at Large Report Rob MacGregor

- Declare any conflicts of interest
- Submit Committee member recommendations for approval
 - Budget request
 - Referee/officials update

Item 8 – District Chair Report Shelley Zimmerman

- HEO Minor update

Ralph Petersen welcomes everyone.

Ralph Petersen declares a conflict of interest for any discussions on the Ice Scheduler position and will remove himself during any discussions involving the ice scheduler position or contract discussions for the ice scheduler.

Jason Dunn VP hockey Programs

Declares no conflict of interest. There are a few rep coaches interviews are still underway for certain divisions.

Any person that submitted their name under the VP hockey programs portfolio were called.

The following positions were filled;

House league Mentors	Kelly Holden and Erin Nagy House
Goalie Co Convenors	Aaron Taggart, Wilco Denissen
Goalie Mentors	Dave Stathos, Charles McTavish, Glenn Hoffman
Ip Co Convenors	Mark De Verno , Sue MacGregor
Novice Convenor	Matt Quinn
Atom Co Convenors	William Burnie, Erin Nagy
Peewee Co Convenors	Jean Angus, Chantal Plunkett
Bantam Convenor	Cara-Leigh Wyllie
Midget Convenor	at this time vacant
Development Coordinator	Mark Plunkett
Coach Mentor HL	Chris Kingston
Coach Mentor Rep	Anthony Constanini
AA/A league Rep	Bruce Calder

Motion to vote in the above under the VP hockey programs portfolio
Rob MacGregor, 2nd by Ralph Petersen,
Motion passed

Would like to standardize HL sorts outs across the board.
Budget,- would like to request 10 ice hours for play/goalie development.

Erin Murphy VP Operations

Declares no conflict of interest.
The following people are recommended;
Jay Irvine Bantam Charity Tournament Coordinator
Registrar -District , Peewee-Midget divisions Lori Thornton
Registrar- IP- Atom Erin Murphy
Registrar Admin (registration email) Louise Foley

Motion to vote the above mentioned under the VP Operations portfolio
Johnna Thompson, 2nd by Cara-Leigh Wyllie
Motion passed
Noted by District Chair Shelley Zimmerman, Lori Thornton will now also be known as District Registrar

Equipment manager position remains vacant at this time.
Goalie Gear- Rob MacGregor is currently going through all goalie gear to assess its condition. Will have the exact number of sets we have in stock shortly.

- *Budget all new goalies sticks are needed this year.*
- *First aid kit replenishing*
- *Pucks and blue pucks*

For registration we would like to put 3 magnetic road side advertising signs , advertising for the month of June KMHA registration. 1 on March rd at 417, 1 on

Eagleson rd at 417 and 1 on Terry Fox in front of KRC arena, cost is 179\$ each plus hst. We will try to track to see if moving forward this bring us in new business.

Motion to hand the floor over to Jason Dunn VP hockey Operations so that discussion regarding Ice Scheduler position.

Rob MacGregor, 2nd by Erin Murphy. Floor has been handed over to Jason Dunn. Ralph Petersen has left the room.

Jason

A discussion took place concerning any potential conflicts of interest that board members might have. The President, Ralph Petersen, expressed that he wanted a discussion to take place among Board members to determine if there was a conflict of interest in him being the President and the KMHA Ice Scheduler. Board members asked the President about the number of hours he worked, his ice burn rate, the scheduling process, etc. Following this discussion, The President left the room while members discussed his dual role. All Board members were satisfied that there was no conflict of interest in performing the two roles and that the current open ended ice scheduler contract should be kept in place. The Board agreed that a succession plan should be further discussed and that at a minimum, the ice scheduling process should be documented

Motion to hand the floor back to Ralph Petersen
by Rob MacGregor, 2nd by Erin Murphy , floor hand back to Ralph Petersen.
Ralph re enters the room.

*Ralph Petersen The Bantam Charity tournament will be February 21-23 2020
Lori Thornton will get the sanction request in.*

Cara-Leigh Wyllie VP Communications

Declares no conflict of Interest

There will no Canada Day clean up day this year

Motion in the policy and procedure manual for the job description for VP Communications to include – Be a source of guidance to Social Media/Public Relations, Community Outreach , Sponsorships and Special Events.

Hold the position of Chairman of Ad Hoc Committees and shall perform the duties usual to the office of Chairman.

Also insert the position of VP communications in the hierarchy chart

2nd by Ralph Petersen

Motion passed

The following people are recommended for positions under the portfolio of the VP Communications;

Social Media Janet Rouse

Special Events Jean Angus

Motion to vote in the 2 above mentioned positions: Cara-leigh Wyllie, 2nd by Ralph Petersen. Motion passed

Johnna Thompson Director at Large Risk and Safety

Declares no conflict of Interest

The following people are recommended for potions under the Director at Large Portfolio.

Risk and safety Co Manager Matt Fuller

Risk and Safety Co Manager Erin Patruska

Motion to vote in the 2 above mentions positions: Johnna Thompson, 2nd by Ralph Petersen. Motion passed

Note from District Chair Shelley Zimmerman- HEO plans on having a day session to trainer all risk and safety across HEO minor area this season.

Rob MacGregor Director at Large Officials

Declares no conflict of Interest

The following people are recommended under the Director at Large Portfolio;

Referee In Chief Nik McLean

Referee Scheduler Michaela McLean

Motion to vote in the 2 above mentioned: Cara-leigh Wyllie, 2nd by Erin Murphy

Motion passed

Noted by District Chair Shelley Zimmerman, Nik McLean will also then be District RIC

Shelley Zimmerman District Chair

At this time the U18 pilot project is being appealed by the AAA association.

Hearing is being held, a decision on this will be coming shortly.

At this time no news on the renaming of the midget division, that will also be coming shortly.

HEO will be having a risk and safety training session for all risk and safety.

Anne Lise Gauthier Treasurer

Motion to increase registration fees by \$25.00 with the exception of the IP division. 2nd by Ralph Petersen,

Motion passed

Motion to decrease the current goalie discount from \$200.00 to \$100.00 per goalie, 2nd by Cara-leigh Wyllie

Motion passed

Motion to Increase admin fee for refunds from the current \$50.00 to \$75.00, 2nd by Cara-leigh Wyllie

Motion passed

*Motion to charge an admin fee for Junior/U18 and AAA hopefuls at \$25.00 (Eventbrite reg service, this ensures a spot with us, should they be reassigned from AAA, Junior or U18), 2nd by Rob MacGregor *Motion passed**

Motion for the Bantam Charity Tournament 60% (to a max of 15k) to donated to charity outside of KMHA 40% to stay within KMHA to help with KMHA initiatives, 2nd by Ralph Petersen

Motion passed

Hockey Share- we will be looking into pricing if we reduce the user licenses .

Team Snap pricing – we will get a price for the 2019-20 season for next meeting.

Note- no conflict of interest declared with the exception of Ralph Petersen during Ice Scheduler discussions.

Motion to adjourn Cara-leigh Wyllie, 2nd by Rob MacGregor
Meeting Adjourned

Next meeting TBD

Ralph Petesen President KMHA



Date May 23, 2019

Note May 23 2019 Motion to vote via email in Craig Lyons as goalie coach mentor under the VP hockey programs portfolio by Jason Dunn .

motion passed